



Legends Landscape Supply Inc. has reached out to a number of established Contractors in our area to create a list of precautions that Landscape Companies can immediately put in place. These precautions are to protect their businesses, employees and customers from contracting COVID-19. Presently suggesting a “14 Day Policy”.

Our goal is to have all Contractors / “Outside Workers” to be working safely, and to reinforce that we are an industry that is different than most other industries, when it comes to the control of this virus.

We suggest that Landscape Ontario act quickly to get all members on board with a standardized method to follow when dealing with this public health situation.

We suggest that all LO members share this information with non-LO members. We also recommend that a public site be set up by Landscape Ontario that all non-members can access this information under these extreme circumstances.

The suggestions are as follows (Please add any extra info to this list):

- Suggest that if you have more than one crew, that different start times are implemented.  
(ie, 15 to 30 min intervals depending on the size of your company)
- Do not leave your personal vehicle until other crews leave the yard.
- All employees to have their own personal equipment.  
(ie, weed eaters, movers, hand tools, etc.)
- Always use you own PPE
- Landscape Companies to send the foreman / forewoman to the site with equipment and materials, and have employees meet on job site with personal vehicles.
- If renting equipment is necessary, wipe down all cab areas or handles with sanitary products.
- Limit all employees distance to 2 m when dealing with the public  
(Condos should be sent letters to owners to email all complaints – no public contact)
- Use Group Chats, Face Time, Conference Calls, etc to have company meetings and/or Individual start times to have multiple meetings with staff.
- Mandatory hand washing on trucks or trailers. (Provide Jug of Water, Soap, Paper Towels, hand sanitizer)
- If you have an office:
  - Locked door policy to public
  - Design from home where possible
  - All consultations to take place out doors
  - Respect personal office space - 2 m personal space
  - Social Distancing in Common Areas - 2 m personal space

- Suggest that crews do not over lap into other trucks  
(ie, No mixing of crews on site or in trucks)
- Suggest 3-person crews where possible so 2-person crew available to work in case one employee not available to work on any given day.
- Use one person to handle material when possible.  
(ie, rolling out geo-textile, personal bundle of bricks, etc.)
- Label all tools on crews with names, initials, or colour coded per individual
- Enforce personal hygiene rule for blowing noses (Use Kleenex, hand sanitizer and no spitting)
- Clean staff washrooms regularly and think of spraying down high touch areas by each member when leaving the washroom.
- If you stop at public washrooms, wash / sanitize your hands as well as use a truck washing station  
(Suggested before and after entering public washroom)
- Have foreman / forewoman to wipe down truck before and after a shift.
- Suggestion of all personal lunches/coffee thermoses to limit any outside contact with Drive-through food and drinks.
- “Out of Country” – Mandatory Self Isolation for 14 days
- Strict Garbage Policy
  - Nothing picked up by hand or gloves (use garbage pickers that can be sterilized)
  - Contact Companies that can have Garbage Bags left on site and not put into trucks where possible or have one crew deal with bags left on all sites daily
  - All personal garbage kept separate in vehicles and disposed by yourself at office

We can all remain strong by practicing due diligence and by sharing any information we have under these extremely challenging times.

If you have any questions or concerns about this document, please contact Russ Springer ( owner of Legends ) at [russ@legendslandscapesupply.ca](mailto:russ@legendslandscapesupply.ca)

ALSO, be sure to follow us on Instagram ( LEGENDS LANDSCAPE SUPPLY ) for our current operations policies and any updates to this document.